



Corporate Identification Number (CIN): L65991DL1996PLC083909  
Registered & Corporate Office: 401-402, Lusa Tower, Azadpur Commercial Complex, Delhi-110033

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### **DETAILS OF FAMILIARIZATION PROGRAMME IMPAIRED TO INDEPENDENT DIRECTORS**

In accordance with familiarization programmes for Independent Directors of the Company, the Independent Directors have complete access to the information within the Company. As a part of Agenda of Board / Committee Meetings presentations are regularly made to the Independent Directors on various matters inter-alia covering the Company’s strategy, business model, operations, markets, organization structure, product offerings, finance, risk management framework, quarterly and annual financial results, human resources, technology, quality, role, rights, responsibilities of the Independent Directors and such other areas as may arise from time to time, where Directors get an opportunity to interact with the Company’s Management (Familiarisation Programmes).

As per SEBI (Listing Obligation and Disclosure Requirements) Regulation, 2015, the details of the familiarization programmes imparted to the independent directors for the financial year 2019-2020 are given below:

Sl. No.	Name	No. of Programmes attended		No. of hours spent	
		FY 2019-2020	Cumulative till date	FY 2019-2020	Cumulative till date
1	Mr. Virjesh Kumar Gupta	1	5	1.5	5.5
2	Mr. Navin Shah	1	5	1.5	5.5
3	Mr. Vinod Kumar Mittal	1	5	1.5	5.5
4	Mr. Jayaraman Swaminathan	1	5	1.5	5.5
5	Ms. Praveen Kumar Gupta*	1	1	1.5	1.5

\*Appointed as Additional Director (Independent Women Director) w.e.f. 15<sup>th</sup> February, 2020.